

Public

# Agenda

## CMP442 Workgroup meeting 1

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**Date:** 16/12/2024      **Location:** Teams  
**Start:** 10:00 AM      **End:** 1:00 PM

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### Agenda

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**# Topics to be discussed**

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| 1. Introductions   | Chair    |
| 2. Code Modification Process Overview <ul style="list-style-type: none"><li>• Workgroup Responsibilities</li><li>• Workgroup Alternatives and Workgroup Vote</li></ul> | Chair    |
| 3. Objectives and Timeline <ul style="list-style-type: none"><li>• Walk-through of the timeline for the modification</li></ul>   | Chair    |
| 4. Review Terms of Reference   | All      |
| 5. Proposer presentation and Questions   | Proposer |
| 6. Agree Terms of Reference  | All      |
| 7. Cross Code Impacts  | All      |
| 8. Any Other Business  | Chair    |
| 9. Next Steps  | Chair    |
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