

# Code Administrator Meeting Summary

## Meeting name: Workgroup Meeting 3

---

Date: 17/01/2024

---

### Contact Details

Chair: Catia Gomes (Catia.Gomes@nationalgrideso.com)

Proposer: Joseph Henry (Joseph.Henry2@nationalgrideso.com)

---

## Key areas of discussion

### Update on Guidance Note

The Proposer shared an update with the Workgroup on the ESO's plan to produce a guidance note to support the CMP427 changes from the point of implementation. It was agreed that the Workgroup would be invited to review the document ahead of publication. The ESO and the Authority agreed to consider the feasible implementation date (in relation to when the ESO will be ready and when the Authority would want to see the changes live following the decision considering that this is an urgent modification).

### Review of Energy Land Density Table

The Proposer thanked Workgroup members for their input so far. Workgroup members sought clarification on the size of land Users should be referring to in the Letter of Authority and how the ESO will seek to validate this. The Workgroup and ESO addressed these questions and there was general agreement to feature the draft table and indicative figures within the Workgroup Consultation for industry to comment on (with a number of consultation questions to enable this).

### Review of draft LOA (and discussion of exemptions)

The Workgroup reviewed the updated draft to the LOA and suggestions were noted within the document.

It was discussed and agreed who is responsible for the LOA document (the User), determining registered/unregistered land and who completes the document (the landowner/landowner representative).

The ESO suggested they were exploring options for additional software to help with land registry checks, and asked the Workgroup to suggest others they were aware of.

The Workgroup agreed to consult industry on certain terms used within the LOA – i.e., whether 'authorise' is appropriate term or whether there is a more appropriate and reflective term.

Template B was updated in line with changes to template A and discussions in the meeting.

The possibility of there being exemptions to using template A or B were discussed. It was agreed to put this question to industry during the consultation and a potential Workgroup Alternative CUSC Modification could be raised if necessary.

### Review of Workgroup Consultation document and Workgroup Consultation questions

The consultation document was reviewed, with changes made during the meeting and notes made for follow-up actions/questions to be addressed.

The Workgroup discussed when the modification should/could be implemented if approved, and the ESO would consider when they would have the guidance note ready and team prepared for changes to go live. The Authority representative agreed to check whether implementation less than 10 working days after a decision was feasible due to the urgency status of the modification.

The Workgroup discussed how timeframe for the LoA to be submitted once signed and the ESO agreed to review this.

A Workgroup member asked whether non-templated LoA documents would be accepted.

### AOB

An ESO representative asked the Workgroup for suggestions on software used for land registry checks for England, Wales and Scotland.

## Next Steps

- ESO and Code Governance to update the relevant documents following Workgroup 3 and share the updated Workgroup Consultation document and updated draft LOA document with the Workgroup on Thursday 18<sup>th</sup> January. Feedback has been requested as soon as possible before, or at, Workgroup meeting 4 on Friday 19<sup>th</sup> January.
- Workgroup 4 will be to finalise the Workgroup Consultation document and LOA template before Workgroup Consultation begins on Monday 22<sup>nd</sup> January.

## Actions

For the full action log, [click here](#).

Action number	Workgroup Raised	Owner	Action	Comment	Due by	Status
4	WG 1	JH	ESO to discuss creating a guidance note to support the LOA		Ongoing	Open
7	WG 2	JH	ESO to produce the legal text for WG approval		WG4	Open
8	WG 2	FS	ESO to consider LOA point of contact for checks/enquiries	i.e., landowner/representative or developer only	WG3	Open
9	WG 2	FS	ESO to discuss the checking of Scottish land registrations and unregistered land	Update in WG3 – ESO to assess risk of unregistered land to the validation process	WG3/WG4	Open
10	WG 2	JH	ESO to consider acceptable forms of signature for LOA and signature verification (timestamping)		WG3	Open
11	WG 2	JH	ESO to consider separate versions of template A for landowner and agent		WG3	Open

12	WG 2	JH	ESO to explore the disclaimer/non-contractual wording	Wording shared by BS as starter wording	WG3	Open
13	WG 2	JH/FS	ESO to consider what forms of site map are acceptable and the defined areas on the map		WG3	Open
14	WG 2	JH/FS	ESO to apply necessary changes to template B to align with changes to template A		WG3	Open
15	WG 2	FS	ESO to consider whether technology type and minimal acreage is/is not included in the LOA template		WG3	Open
16	WG 2	Workgroup	Workgroup to share indicative figures for the energy density table	Template form supplied by ESO on 15.01	WG3	Open
17	WG 2	JH	ESO to confirm that restorative compensation projects are in scope as a technology type		WG3	Open
18	WG 2 (update- in WG3)	JH, FP, EH & Authority rep	ESO and the Authority to review when implementation would be possible		WG3/4	Open
19	WG 2	ESO & Workgroup	LOA template to be updated and shared with the Workgroup for feedback by/in WG3		WG3	Open
20	WG2	ESO	Consider if the changes are to be applied retrospectively		WG3	Open
21	WG3	ESO	Wording in the consultation document to be checked so as not misrepresent alignment between distribution and transmission LoA		WG4	Open
22	WG3	JH, FP, EH	Reference added to the energy density table for ESO's approach to emerging technologies for LOAs		WG4	Open
23	WG3	EH	Consider a statement/declaration in the LOA to support reviewing applications on unregistered land		WG4	Open

24	WG3	ESO	ESO to consider/confirm the approach to non-template LoAs	WG4	Open
25	WG3	ESO	Wording on exemptions to be included in the Workgroup Consultation document	WG4	Open
26	WG3	ESO & the Authority rep	ESO and the Authority to review when implementation would be possible	WG4	Open
27	WG3	ESO	Review a deadline for submission once a LOA is signed	WG4	Open
28	WG3	JH	Confirm whether BEGA, BELLA applications are in scope for CMP427	WG4	Open
29	WG3	EH	Confirm ESO approach to non-templated LoAs	WG4	Open
30	WG4	Workgroup	Figures to feature in the energy density table to be shared with the ESO	Fri 19 <sup>th</sup> Jan by 3pm	Open
31	WG4	Workgroup	Suggestions for land registry software to be shared with ESO	Ongoing	Open

### Attendees

Name	Initial	Company	Role
Catia Gomes	CG	Code Governance, ESO	Chair
Elana Byrne	EBy	Code Governance, ESO	Tech Sec
Joseph Henry	JH	ESO	Proposer
Folashade Poppola	FP	ESO	ESO Rep
Lee Wilkinson	LW	Ofgem	Authority Rep
Liam Cullen	LC	Ofgem	Authority Rep
Andrew Yates	AY	Statkraft	Workgroup Member
Bill Scott	BS	Eclipse Power Network	Workgroup Member
Claire Hynes	CH	RWE Renewables	Workgroup Member
Dennis Gowland	DG	Research Relay Ltd	Workgroup Member
Dhaval Parmar	DP	BP Exploration	Workgroup Member
Deborah McPherson	DM	Scottish Power Renewables	Workgroup Member

Ed Birkett	EB	Low Carbon	Workgroup Member
Garth Graham	GG	SSE Generation	Workgroup Member
Greg Stevenson	GS	SHET	Workgroup Member
Helen Stack	HS	Centrica	Workgroup Member
Hooman Andami	HA	Elmya Energy	Workgroup Member
Joe Colebrook	JC	Innova Renewables	Workgroup Member
Kyran Hanks	KH	Waters Wye Associates	Workgroup Member
Richard Woodward	RW	NGET	Workgroup Member
Andrew Colley	ACo	SSE Generation	Workgroup Member Alternate
Fiona Casey	FC	SHET	Workgroup Member Alternate
Ben Clarke	BC	Bute Energy Ltd	Observer
Emma Hart	EH	ESO	Observer
Sonia Poonian	SP	ESO	Observer