

Minutes

Meeting name	Charging Delivery Body - Meeting 15
Time	11:00am – 12:00pm
Date of meeting	8 October 2019
Location	WebEx

Attendees

Name	Initials	Organisation
Charging Delivery Body Members		
Andy Burgess	(AB)	Chair – Ofgem
Ren Walker	(RW)	Technical Secretary - National Grid ESO (Lead Secretariat)
Joe Henry	(JH)	National Grid ESO (Lead Secretariat)
Nigel Bessant	(NB)	Scottish & Southern Electricity Networks
Nicholas Rubin	(NR)	Elexon (Code Administrator)
Oliver Day	(OD)	UK Power Networks
Rob Marshall	(RM)	National Grid ESO (Code Administrator)
Ofgem Attendees		
Tim Aldridge	(TA)	Ofgem
Francesca Barrick	(FB)	Ofgem
Apologies		
Lee Wells	(LW)	Northern Powergrid
Angelo Fitzhenry	(AF)	ElectraLink (Code Administrator)
Tony McEntee	(TMcE)	Electricity North West
Simon Yeo	(SY)	Western Power Distribution
Jenny Doherty	(JD)	National Grid Electricity System Operator

1 Introductions & apologies

- 1.1 Apologies were received from Lee Wells, Angelo Fitzhenry, Tony McEntee, Simon Yeo and Jenny Doherty.

2 Review of Charging Delivery Body Actions Log

- 2.1 The CDB reviewed the actions, these can be found within the actions log.

3 Charging Futures Forum Playback

- 3.1 JH advised that the Charging Futures Forum was held on 19 September 2019. JH stated that positive feedback was received from the forum, with some attendees noting that the structure of the forum was preferable.

JH stated that the Q&A session was praised by attendees due to the level of response given to attendees from the Ofgem Panel. JH took an action to circulate the feedback received from the forum to CDB members. **ACTION**

- 3.2 NB suggested that publishing the slides in advance of the forum would be beneficial to attendees so they have the content prior to the forum. JH explained that the slides can be changed up until the day of the forum, which is why they are available for attendee's post forum. TA advised that Ofgem will take an action to ensure that their presentation slides are submitted to the Lead Secretariat 3 Working days prior to the forum, this will enable the slides to be finalised 1 Working day before the forum and ensure that the slides can be published on the morning of the forum so that attendees can access. **ACTION**

- 3.3 The CDB members also provided some feedback from the forum. NB and NR questioned if the questions asked via Menti could be grouped, responded to and published onto the website. The ESO and Ofgem took an action to review this. **ACTION**

4 Programme Plan

- 4.1 RM provided an update on the programme plan. An updated version of the Programme plan can be found via the following link:

<http://chargingfutures.com/about-charging-futures/charging-delivery-body/previous-meeting-materials/>

5 Code Modifications

- 5.1 JH provided an update on CUSC Charging Modifications and DCUSA modifications updates. The updates can be found via the following link on the Charging Futures Page.

<http://chargingfutures.com/about-charging-futures/charging-delivery-body/previous-meeting-materials/>

6 Key messages to be shared with Code Panel meetings

6.1 AB advised the CDB that due to the work ongoing, Ofgem are requesting that only relevant Modifications are raised.

7 Any other business

7.1 The CDB discussed a date for the forum in December. Ofgem provided some potential dates to hold the forum. The ESO will liaise with Ofgem to finalise a date for the December forum. **ACTION**