

Action No.	Status	Action	Date raised	Owner	Due	Comments and Updates
213	Open	Insert Workgroup and Workgroup Chair responsibilities into the Ways of Working presentation	Feb 2019	Code Admin	March 2020	<p>Ongoing – this is a cross code presentation and is being redrafted in light of comments from other Panels. Legal text guidance recirculated 8 August and republished 15 August. Panel ways of working issued 7 October and presented at October Panel and following comments will be refined. This will then be uploaded to website. Requirement for and timing for the Workgroup ways of working document to be agreed and confirmed.</p> <p>Deprioritised due to high volume of workload in the current circumstances.</p>
370	Open	Matt Baller to clarify timescales on modification GC0126 and, thereafter, to report back on progress by exception to Panel.	Aug 2020	Rob Wilson	Forward Plan Dec 21	<p>To be discussed by exception when relevant updates are available.</p> <p>Monthly update not required.</p>
373	Open	NA to seek advice from IT if Microsoft TEAMS is available to create a tool for collaboration for GCRP meeting documents or any other platforms.	Sept 2020	Code Admin		<p>In progress.</p> <p>Panel SharePoint site has been setup. Most Panel members have confirmed access.</p> <p>A few Panel members to confirm access.</p> <p>Protocols for use of Panel SharePoint site to be agreed at future Panel meeting.</p>

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407	Propose to Close	GC0152 – The Proposer to seek additional feedback from the Policy team to confirm legal issues are all clear. The Proposer to liaise with SSE addressing legal concerns raised.	26/08/2021	SB	September	Panel concluded that the ESO should resolve legal issues raised with the relevant parties and present amended Proposal to Panel at the next Panel meeting with the same ask on 30 September 2021.