

# Code Administrator Meeting Summary

## Meeting name: CMP361 & CMP362 Workgroup 6

Date: 16 August 2021

### Contact Details

Chair: Jennifer Groome

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Proposer: Jennifer Doherty

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### Key areas of discussion (CMP361-focused)

- The Chair presented the timeline for the modifications, and with the Workgroup, reviewed the actions taken at previous meetings.
- The Proposer talked through amendments to the Business Rules for their proposal, reflecting the discussion from Workgroup meeting 5. The amendments were:
  - To use annual variability to derive the required BSUoS fund rather than biannual
  - To build the BSUoS fund over a 2-year period rather than a 1-year period
- No comments were received on the draft Workgroup Consultation. Some Workgroup members voiced that they had yet reviewed the draft that was circulated. The updated draft Workgroup Consultation will be shared in advance of the next Workgroup meeting on 23 August for review [post meeting note: the updated draft was circulated on 18 August]. Any comments on the draft will be discussed at the next meeting.
- The Proposer put forward suggestions for Workgroup Consultation questions, which were reviewed and amended by the Workgroup.
- The Workgroup confirmed the new actions taken at the meeting and updated the open actions (listed below).

### Actions

Action Number	Workgroup raised	Owner	Action	Comment	Due by	Status
21	WG6	JD/SD	Check internally if/how the cost variability numbers over the range of percentiles differ with the other two notice and fix options		23-Aug	Open

22	WG6	JD	Check charging disputes process	23-Aug	Propose to close
23	WG6	JD	Clarify reconciliation adjustment in the business rules	23-Aug	Open
24	WG6	RW/JG	Update WG consultation with discussions re consultation questions	18-Aug	Propose to close

## Next steps

- The next Workgroup meeting is on 23 August 2021.

For further information, please contact Jennifer Groome.