

# Agenda

## CMP361 & CMP362 - Workgroup Meeting 1

<b>Date:</b>	29/03/2021	<b>Location:</b>	Microsoft Teams (details in meeting invitation)
<b>Start:</b>	10:00	<b>End:</b>	15:00

	Topics to be discussed	Lead	Time
1.	<b>Introductions</b>	JG	10:00 – 10:05
2.	<b>Timeline</b> <ul style="list-style-type: none"> <li>Walk-through of the timeline for the modifications</li> </ul>	JG	10:05 – 10:15
3.	<b>Proposer's presentation – part 1</b> <ul style="list-style-type: none"> <li>Summary of BSUoS Taskforce Recommendations</li> <li>Overview of ESO Solution (CMP361 &amp; CMP362)</li> </ul>	KB	10:15 – 11:00
4.	<b>Terms of Reference</b> <ul style="list-style-type: none"> <li>Workgroup to review the Terms of Reference (any suggested amendments will be sent to April CUSC Panel)</li> </ul>	JG	11:00 – 11:30
5.	<b>Summary and learnings from CMP250</b>	KB	11:30 – 12:00
6.	<b>Lunch</b>	-	12:00 – 12:45
7.	<b>Proposer's presentation – part 2</b> <ul style="list-style-type: none"> <li>Discussion of the key elements of the proposed solution (CMP361)</li> </ul>	KB	12:45 – 14:40
8.	<b>Next steps</b> <ul style="list-style-type: none"> <li>Review actions</li> <li>Review timeline</li> <li>Date of the next meeting</li> </ul>	JG	14:40 – 15:00