

Agenda

Meeting name Outage Change Management
Meeting number 1
Date of meeting Tuesday 21 January 2014
Time 10:00 – 15:00
Location SPEN Operational Control Centre, Strathkelvin House
 Campsie Rd, Kirkintilloch, Glasgow, G66 1RN

Item	Topic	Lead	Documents
1	Introductions	IK	Agenda
2	Background to the Workgroup	MOC	
3	Discuss and Agree the Scope of the Workgroup	IK	Terms of Reference
4	Options for Progression of the Issues	All	
5	Engagement of Generator Representatives	IK	
6	Discuss and Agree Actions	All	
7	Future meeting dates	IK	