

## Agenda

**Meeting name**      Outage Change Management Round Table  
**Date of meeting**    Tuesday 18 November 2014  
**Time**                 10:00 – 15:00  
**Location**             SSE, One Waterloo Street, Glasgow, G2 6AY

| Item | Topic   | Lead     |
|------|---|----------|
| 1.1  | Welcome / safety  | GW       |
| 1.2  | Introductions / Agenda review   | IK / All |
| 2.1  | Overview of work done   | IK       |
| 2.2  | Discussion  | All      |
| 3.1  | Network Access Policy and how TO's plan outages   | GW / MD  |
| 3.2  | Discussion  | All      |
| 4.1  | OC2 and STC outage planning processes   | MOC      |
| 4.2  | Discussion  | All      |
| 5.1  | TOGA overview, including: <ul style="list-style-type: none"> <li>- How circuits are defined</li> <li>- Whether specific references to BCA defined circuits can be included rather than "BCA Conditions Apply"</li> <li>- Interpreting information in reports</li> </ul> | MOC      |
| 5.2  | Discussion  | All      |
| 6    | Open discussion   | All      |
| 7    | Agree actions   | All      |
| 8    | AOB   | IK       |

## Attendees

| <b>Name</b>            | <b>Company</b>                      |
|------------------------|-------------------------------------|
| Ivan Kileff            | Chairperson – National Grid         |
| Catherine Hiorns       | Technical Secretary – National Grid |
| Mark O'Connor          | National Grid                       |
| Keith Dan (part)       | National Grid                       |
| Leonardo Costa         | Ofgem                               |
| Milorad Dobrijevic     | SPT                                 |
| Alan Kelly             | SPT                                 |
| Neil Sandison          | SHE Transmission                    |
| Graham Wood            | SHE Transmission                    |
| Emma Morris            | SONI                                |
| Campbell McDonald      | SSE                                 |
| Mike Cruickshank       | SSE                                 |
| Euan Fraser            | Falck Renewables                    |
| Joe Dunn               | SPR                                 |
| Martin Macphee         | Eneco                               |
| Graham West            | EDF Energy Renewables               |
| Scott Mackenzie        | Infinis                             |
| Kevin Armstrong        | Natural Power                       |
| Alastair Frew          | Scottish Power                      |
| David Bowie            | Scottish Power                      |
| Stefan Shaba           | GreenPower                          |
| Ross Cant (tbc)        | Vattenfall                          |
| Alistair Parlett (tbc) | Natural Power                       |
| Graeme Cooper (tbc)    | Fred Olsen Renewables               |
| <b>Apologies</b>       |                                     |
| Sarmukh Hunjan         | EDF                                 |
| Ian Gaunt              | RWE                                 |
| Gareth Barry           | Statkraft                           |
| Stuart Shaw            | Statkraft                           |