

**Retrieving
your BSUoS
BPA & BCR
reports from
National
Grid via
SFTP**



Overview

- National Grid manage the BSUoS charging function
- BSUoS invoices and backing sheets are sent out to participants via email
- BPA & BCR reports are available via Secure FTP
- If you need to change your email address that receives BSUoS invoices or have any other BSUoS related queries please contact the team using the below details.

Web: www.nationalgrideso.com/bsuos

Email: BSUoS.Queries@nationalgrideso.com

Tel: +44 (0) 1926 654613

How Do I Connect?

- You will need a Client Application with SFTP functionality to access our server
- Typical application options include (but not limited to):
 - ❖ FileZilla
 - ❖ WINSCP
 - ❖ CoreFTP

We will send your credentials (Username & Password) once you have confirmed your BSC Party ID and contact details with us.

Server Details

- The SFTP server was moved to a new address in May 2018 so please check the details below if you are having any issues connecting to this service
- Please use the DNS address below within your SFTP client, the IP address is provided for firewall purposes only.

SFTP Address: sharedservicesftp.natgrid.co.uk
Current IP: 62.189.190.7
(for firewall purposes)

Step by Step Procedure

Example using the
FileZilla application

nationalgridESO

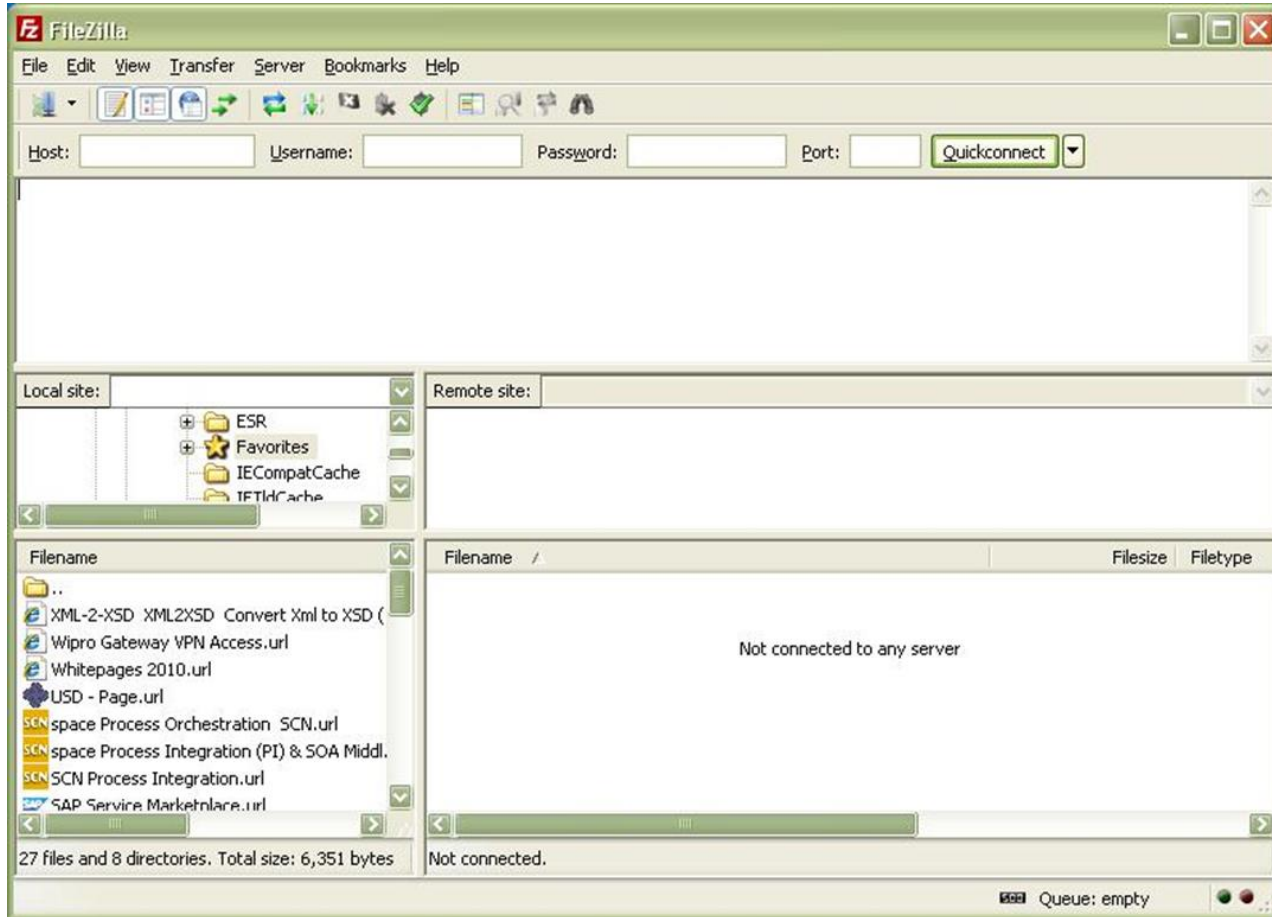


**Open your SFTP
client application**



The following screen will open

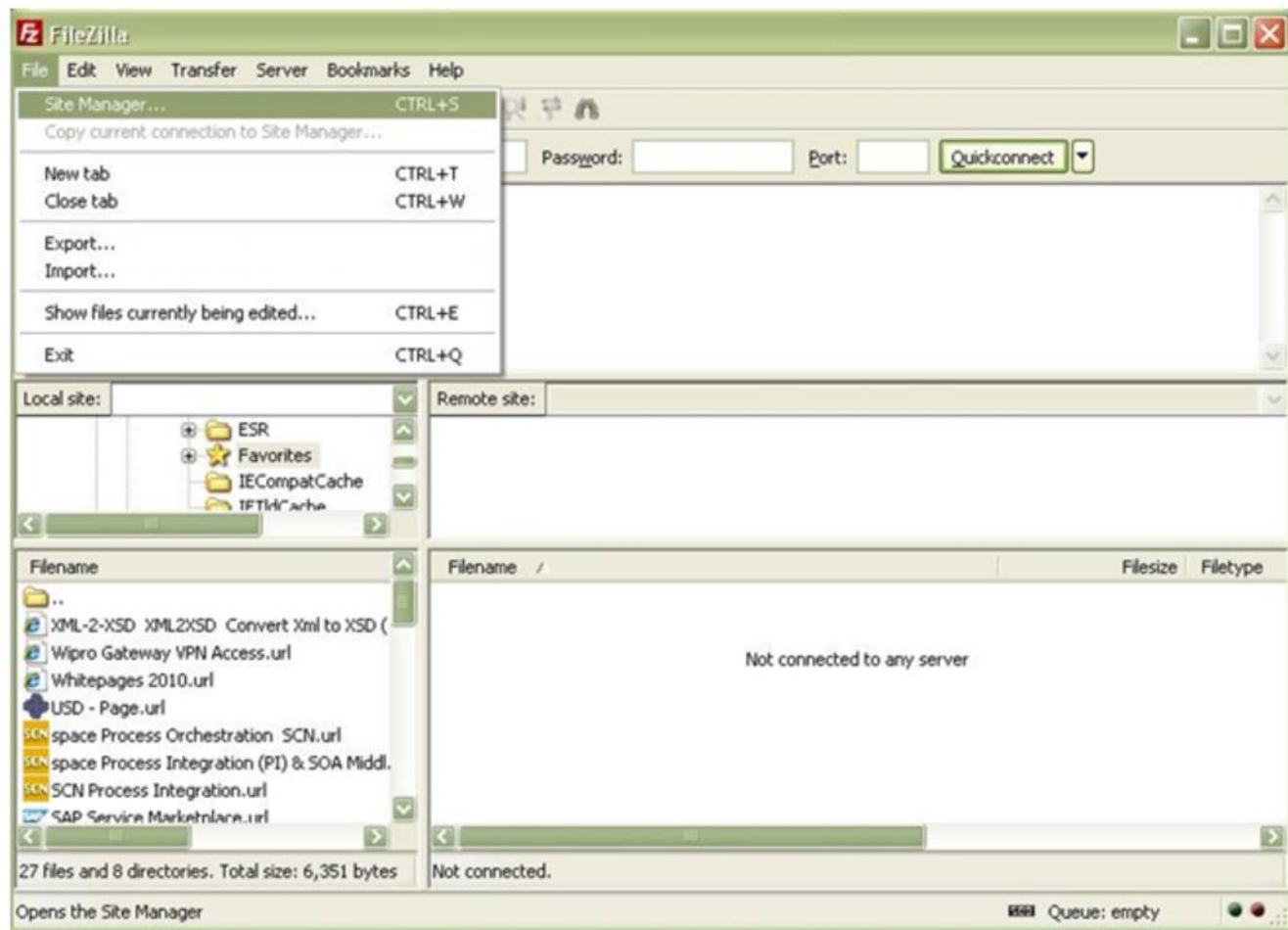
(will vary from application to application)

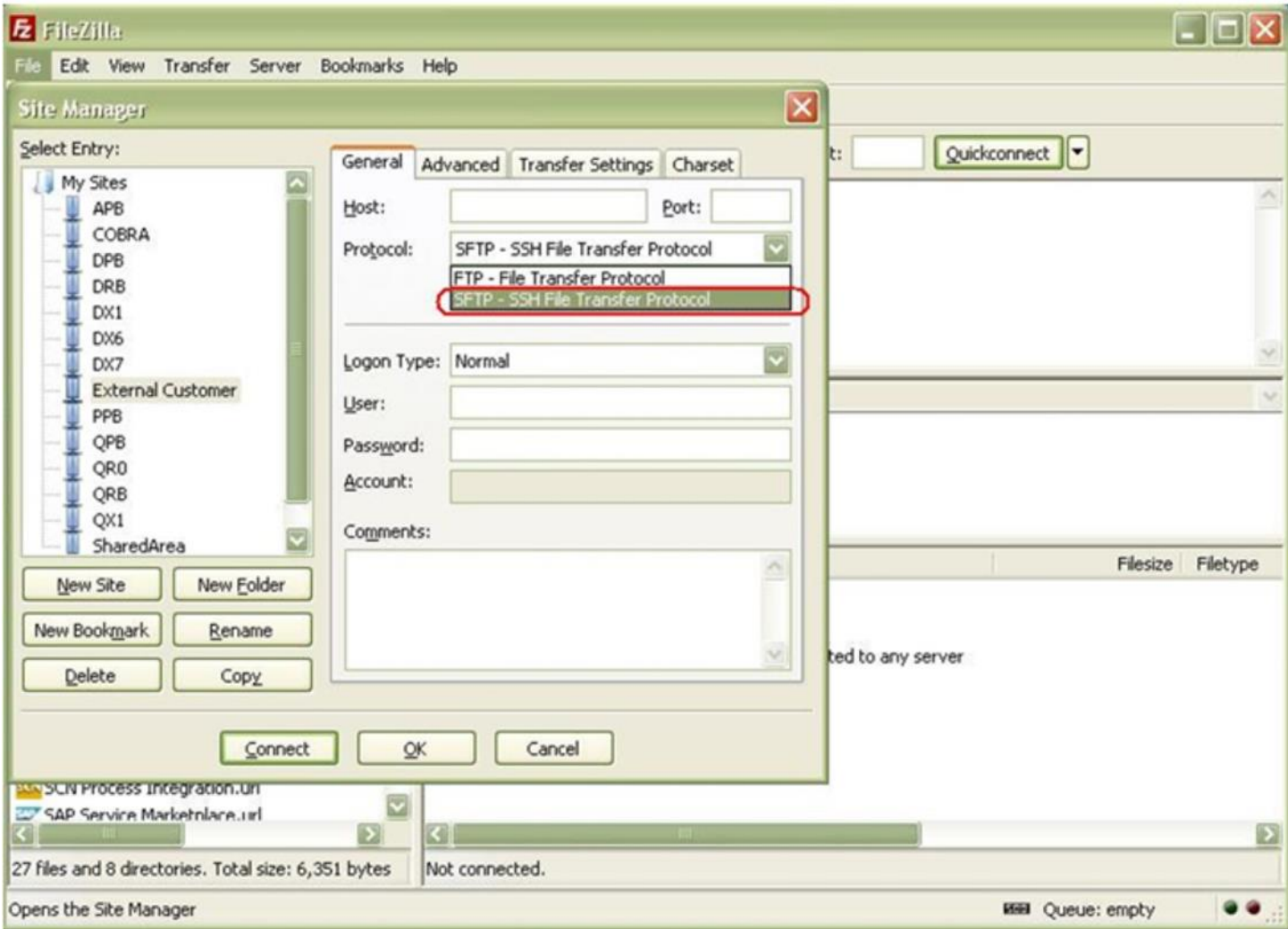


7

File > Site Manager...

to edit your new credentials

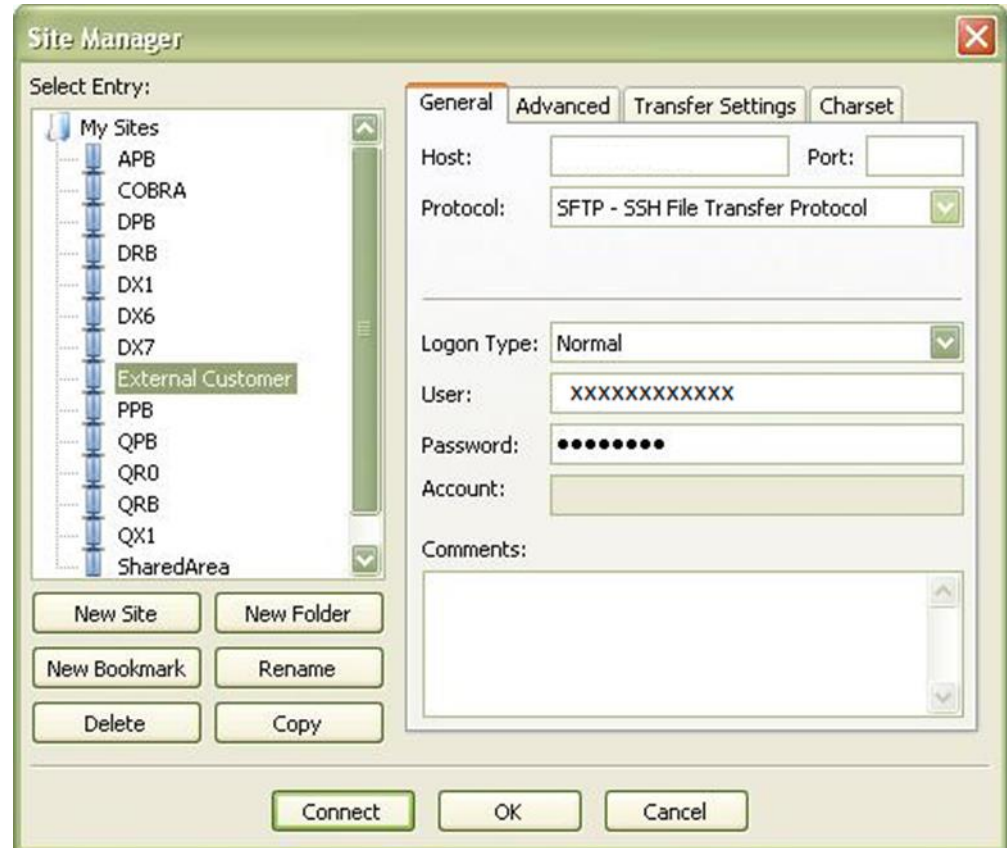




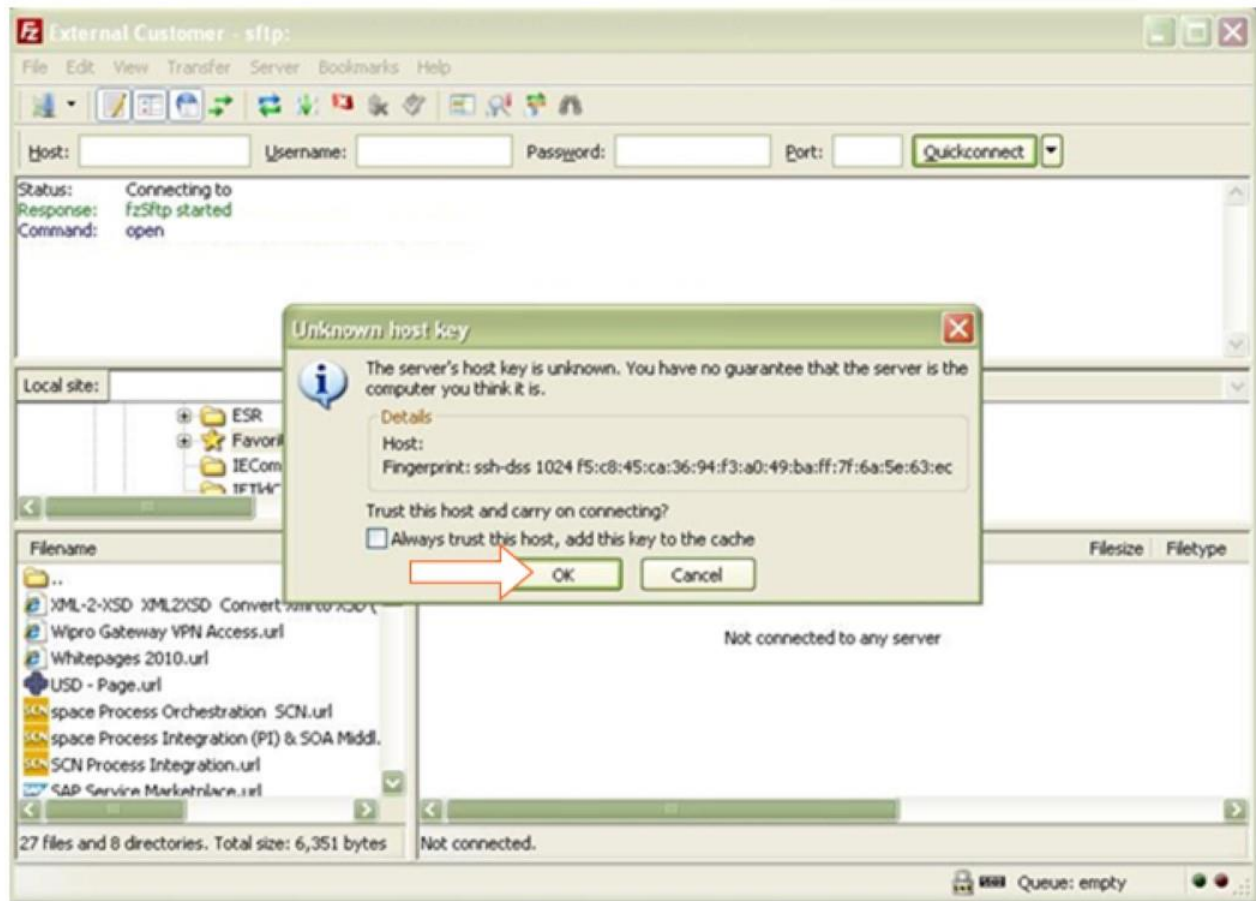
Select the Protocol as SFTP

- Enter the hostname: sharedservicesftp.natgrid.co.uk
- Username & Password
- Click on connect

Reminder: We will only issue your Username & Password upon receipt of your confirmation details and BSC Party ID



You might get a warning when connecting for the first time, click on OK



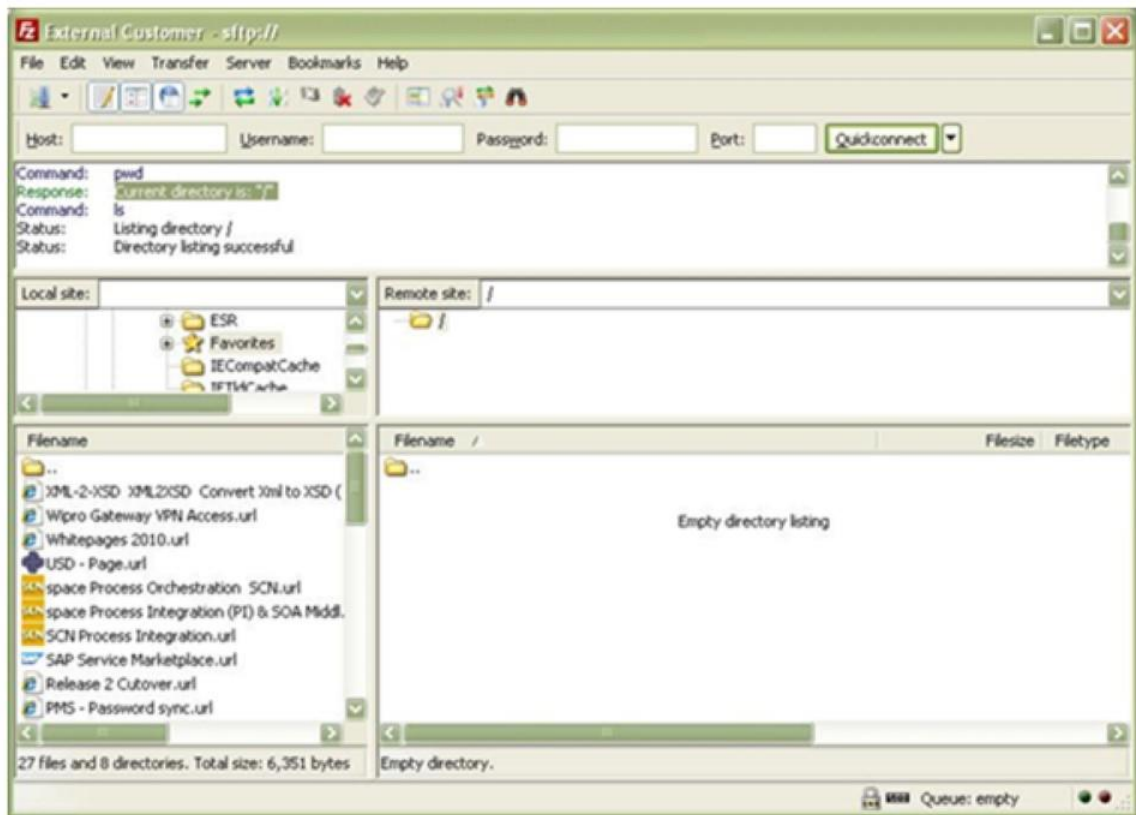
You should now be connected to your secure folder. In this folder you will find your BPA and BCR reports in the following formats:

.PRT

.CSV

.PDF

.DAT



Availability – 1 month

BCR & BPA files will be automatically sent to the SFTP daily, it is important that you download any files that you want to keep onto a local source. Files will only be stored in the SFTP for approximately 30 days, after which time they will be removed.

We recommend that you regularly download your files

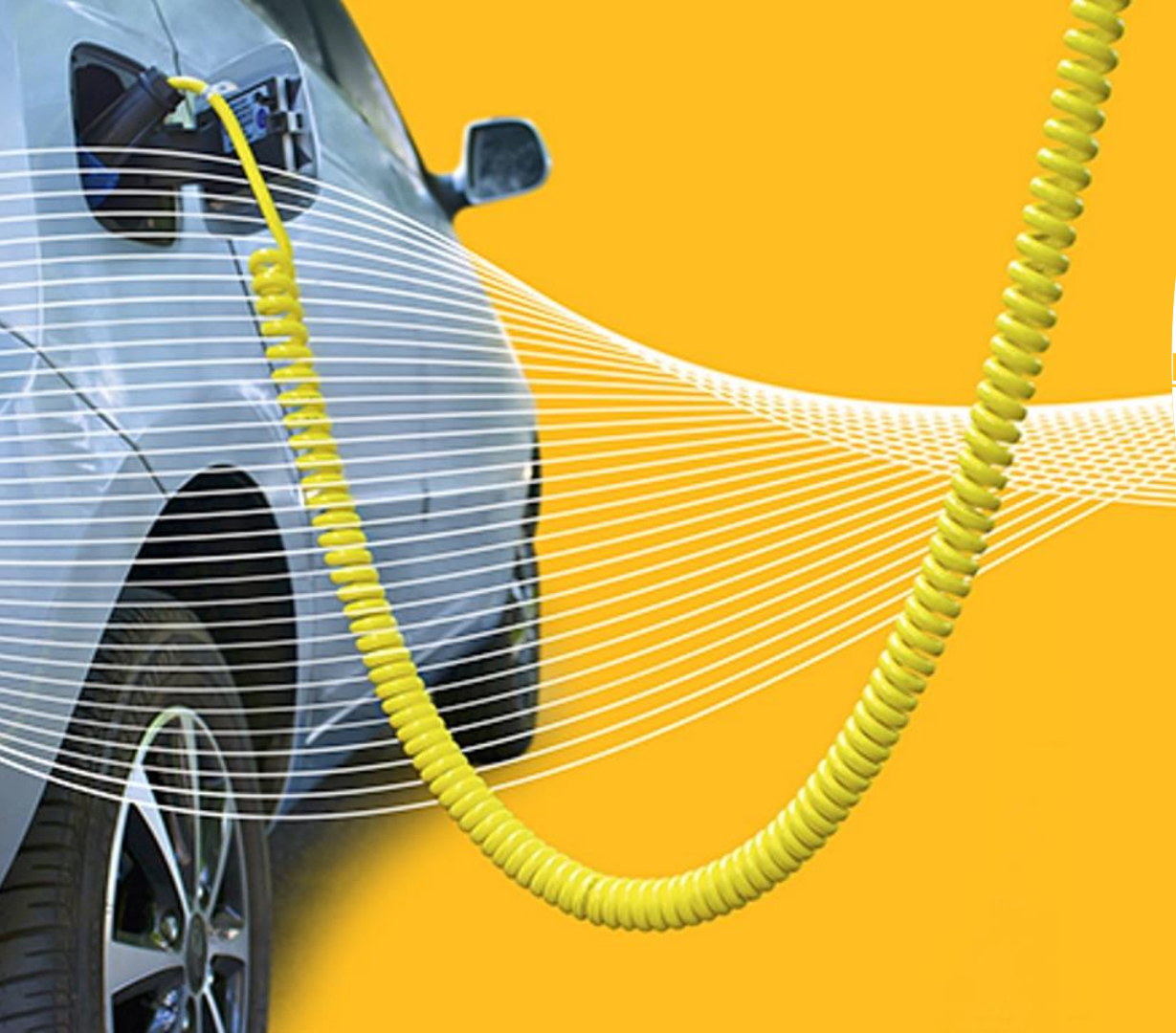
- BCR file format:

BCRXX20180101.pdf

- BPA file format:

CAB_BPA_000XXXXXXXX_BSCPartyID_XX_20180101.prt

[Click Here for
more info](#)



Keeping In Touch

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